# Arcsys software

Records Management & Compliance

## Arcsys Content Management software

Arcsys can gather all archive flows and offer paperless office solutions on its unique platform, which is designed to ensure long term preservation with electronic evidence.
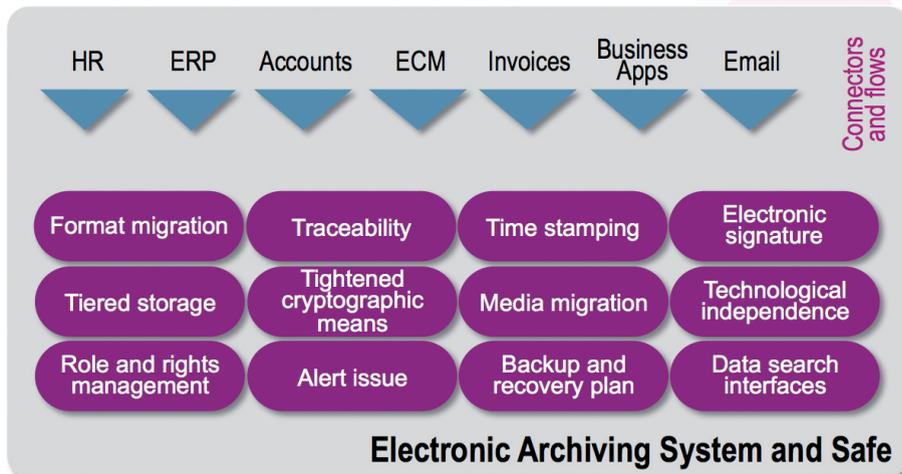
## Features

- Compliance with the ISO 14721, Moreq2 and ISO 15489 standards as well as with legal requirements, regulations and taxation laws
- Data with electronic evidence remains flawless throughout the archive process, from the capture phase to the delivery of final proof
- Sustainable data storage over very long periods of time, despite technological changes
- Simple, user-friendly data search engine
- Strict confidentiality and respect of user rights

### Areas of use

| | |
|---|---|
| Archiving accounting flows and documents | Databases archiving |
| Archiving pay slips and HR files | ERP archiving |
| Archiving technical design files | Document retrieving |
| Electronic invoicing | Physical and electronic archiving |



Electronic Archiving System and Safe

## A centralized platform for all of your company documents

Arcsys can manage all of the company's archives on a single technical platform, whatever the source format or technical characteristics. Connectors and agents are used to ensure smooth integration into the Sl.

## Complete preservation of the Electronic evidence

To guarantee the electronic evidence of the archive, Arcsys applies a specific chain approach to ensure the integrity from the data capture stage on the application platform to the delivery of the final proof document. Arcsys provides archive integrity and accountability over time.

## Your archives are safe for approximately thirty years

The Arcsys solution offers the following technical features: Technology migration, tightened cryptographic means, readability, integrity and reliability checks, and a technological independence guarantee. All of these features allow data to be preserved for approximately three decades, and all possible technological hazards during the period are handled automatically.

## Records Management platform

Arcsys complies with Moreq2 requirements, providing Record Managers with a trustworthy means of classification and preservation of both paper and electronic archives.

## A user-friendly search engine

The Arcsys graphic user interfaces are simple and intuitive and can be customized by each company department, each of which has its own different document search, eDiscovery and follow-up requirements.

## Guaranteed confidentiality

Arcsys enables you to manage separately archives for each data providing department, and allocate different rights on each document, according to the role of each user in the company.

## Flexible integration in the existing information system

Arcsys uses open standard interfaces and is therefore totally independent from any technology. Arcsys is able to use any type of storage unit available without requiring other proprietary or costly technology.

## A Pay as you grow solution

Arcsys is designed to take advantage of the infrastructure already in place and adapts its performances to the existing configuration. The cost of the solution is based simply on the volume of data that the company actually archives.

## Platform entirely automated

Arcsys provides all necessary verification tools for, surveillance, supervision and automation of each process involved in capturing and preserving the data archive. The integration of the solution in large companies is thus simplified as no repetitive, time-consuming tasks are required.

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